



Kīlauea Recovery Grant 2023-2024

September 18, 2023

TO: Kīlauea Recovery Grant Program Applicant
FROM: Douglas Nam Le, Disaster Recovery Officer
SUBJECT: Grant Application and Procedures

Thank you for your interest in applying for a County of Hawai'i Kīlauea Recovery Grant Program. To familiarize yourself with this new funding opportunity, we suggest reviewing Chapter 2, Article 47 of the Hawai'i County Code 1983 (2016 Edition, as amended), relating to appropriation of disaster relief funds to nonprofit organizations to provide relief, recovery, mitigation, and remediation assistance for disaster damage caused by the 2018 Kīlauea eruption. It is available online at:

<http://recovery.hawaiicounty.gov/resources/recovery-grants>

We strongly advise careful review of the Application and Grant Application Submittal Checklist, which must be submitted with your application. Only complete applications will be considered. Awards will only be made to qualified nonprofit organizations (501(c)(3)). Therefore, it is your responsibility to be in full compliance. Failure to do so may result in the disqualification of your application. Grant awardees are required to enroll with Hawai'i Compliance Express and be compliant prior to receiving any payment. To register, go to <http://vendors.ehawaii.gov>, complete the easy step-by-step process, and pay the annual registration fee online using a credit card.

The Kīlauea Recovery Grant Program will review applications and award grants based on criteria established in Chapter 2, Article 47 of the Hawai'i County Code 1983 (2016 Edition, as amended). Key criteria include, but are not limited to:

- The extent to which the organization has the capacity to carry out the proposed use of the disaster relief funds;
- The strength of fiscal and administrative controls to properly manage the disaster relief funds;
- The ability to leverage or obtain other funds to contribute to the proposed use of the disaster relief funds;
- The extent to which the proposed use of the disaster relief funds reflects a coherent and feasible approach, including a reasonable timeline for completion of the work, which shall demonstrate how the proposed use intends to address the relief, recovery, mitigation, and/or remediation following the 2018 Kīlauea eruption;



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- The submittal of a realistic, thorough, and accurate budget for the proposed use of the disaster relief funds.
- The ability to build on existing networks and organizational structures to reduce resource overlaps and gaps
- The work to increase capacity (internally, and within community) in order to more effectively facilitate response to, and recovery from future disasters
- The Kīlauea Recovery Grant Program hopes to support a wide range of projects, diverse interests, and economic development in the lower Puna communities.

Your complete application and the required supporting documentation must be submitted to the Disaster Recovery Division electronically **no later than 4:30 p.m. on Friday, October 27, 2023. Only electronic applications will be accepted, no paper applications or documents will be accepted.**

It is your responsibility to ensure that your application packet is complete prior to submittal. Your application will not be reviewed for completeness by the County employee who intakes your submittal. You can however, contact Patti Pinto at patti.pinto@hawaiicounty.gov for questions regarding the submittal process and/or items on the checklist, or regarding completion of the application at any time prior to, and after submittal. Please allow yourself sufficient time to submit a complete application, as incomplete applications will be disqualified.